



## **Move In/Move Out Inspection Form**

Property		Resident			
Apartment No:	Unit Size:	Move-In Inspection Date			
-		Move-Out Inspection Date			
		-			
		Condition			
Item	Move-In	Move-Out	Cost to Correct		
Entrance/Halls					
Steps and landings					
Handrails					
Doors					
Hardware/Locks					
Floors/Coverings					
Walls/Coverings					
Ceilings					
Windows/Coverings					
Lighting1					
Electrical Outlets					
Closets <sub>2</sub>					
Fire Alarms/Equipment					
•					
Living Room	<u>.</u>				
Floor/Coverings					
Walls/Coverings					
Ceiling					
Windows/Covering					
Lighting1					
Electrical Outlets					
Dining Room	·				
Floor/Coverings					
Walls/Coverings					
Ceiling					
Windows/Coverings					
Lighting1					
Electrical Outlets					

## Wheeling Housing Authority

Item			Condition	
Refrigerator   Sink/Faucetss	Item	Move-In	Move-Out	Cost to Correct
Refrigerator   Sink/Faucetss				
Refrigerator Sink/Faucets3 Floor/Coverings Walls/Coverings Ceiling Windows/Coverings Lighting1 Electrical Outlets Cabinets Closets/Pantry2 Exhaust Fan Fire Alarms/Equipment  Bedroom(s) Doors/Locks Floor/Coverings Windows/Coverings Ceiling Windows/Coverings Ceiling Windows/Coverings Closets2 Lighting1 Electrical Outlets Closets2 Sink/Faucets3 Shower/Tubs Curtain Rack/Door Towel Rack Toilet Doors/Locks Floor/Coverings Cuesta Curtain Rack Floor/Coverings Cuesta Curtain Rack Floor/Coverings Cuesta Curtain Rack Floor/Coverings Floor/Floor/Coverings Floor/Floo	Kitchen			
Refrigerator Sink/Faucets3 Floor/Coverings Walls/Coverings Ceiling Windows/Coverings Lighting1 Electrical Outlets Cabinets Closets/Pantry2 Exhaust Fan Fire Alarms/Equipment  Bedroom(s) Doors/Locks Floor/Coverings Windows/Coverings Ceiling Windows/Coverings Ceiling Windows/Coverings Closets2 Lighting1 Electrical Outlets Closets2 Sink/Faucets3 Shower/Tubs Curtain Rack/Door Towel Rack Toilet Doors/Locks Floor/Coverings Cuesta Curtain Rack Floor/Coverings Cuesta Curtain Rack Floor/Coverings Cuesta Curtain Rack Floor/Coverings Floor/Floor/Coverings Floor/Floo	Range			
Sink/Faucetss	· ·			
Floor/Coverings Walls/Coverings Ceiling Windows/Coverings Lighting: Electrical Outlets Cabinets Closets/Pantry2 Exhaust Fan Fire Alarms/Equipment  Bedroom(s) Walls/Coverings Ceiling Windows/Coverings Ceiling Windows/Coverings Ceiling Windows/Coverings Ceiling Windows/Coverings Closets2 Lighting: Electrical Outlets  Bathroom(s)  Bathroom(s)  Sink/Faucets3 Shower/Tubs Curtain Rack/Door Towel Rack Toilet Doors/Locks Floor/Coverings Floor/Coverings Closets2 Sink/Faucets3 Shower/Tubs Curtain Rack/Door Towel Rack Toilet Doors/Locks Floor/Coverings Floor/				
Walls/Coverings         Ceiling           Windows/Coverings            Lighting:            Electrical Outlets            Cabinets            Closets/Pantry2            Exhaust Fan            Fire Alarms/Equipment            Bedroom(s)            Doors/Locks            Floor/Coverings            Ceiling            Windows/Coverings            Closets2            Lighting:            Electrical Outlets            Bathroom(s)            Sink/Faucetsa            Shower/Tub3            Curtain Rack/Door            Towel Rack            Toilet            Doors/Locks            Floor/Coverings            Walls/Coverings				
Ceiling         Windows/Coverings           Lighting:         Electrical Outlets           Cabinets         Section of the sectio	Walls/Coverings			
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Ceiling         Windows/Coverings           Closets2				
Windows/Coverings  Closets2  Lighting1  Electrical Outlets  Bathroom(s)  Sink/Faucets3  Shower/Tub3  Curtain Rack/Door  Towel Rack  Toilet  Doors/Locks  Floor/Coverings  Walls/Coverings				
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Electrical Outlets				
Bathroom(s)  Sink/Faucets3 Shower/Tub3 Curtain Rack/Door Towel Rack Toilet Doors/Locks Floor/Coverings Walls/Coverings	Electrical Outlets			
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Sink/Faucets3 Shower/Tub3 Curtain Rack/Door Towel Rack Toilet Doors/Locks Floor/Coverings Walls/Coverings	Bathroom(s)			
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Doors/Locks Floor/Coverings Walls/Coverings				
Floor/Coverings Walls/Coverings				
Walls/Coverings				
C.eming	Ceiling			
Windows/Coverings United States Covering State				
Closets2				
Cabinets				

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	Conc	lition	
Item	Move-In	Move-Out	Cost to Correct
Exhaust Fan			
Lighting <sub>1</sub>			
Electrical Outlets			
Other Equipment			
Heating Equipment			
Air-conditioning Unit(s)			
Hot-water Heater			
Smoke/Fire Alarms			
Thermostat			
Door Bell			
Total			

- Fixtures, Bulbs, Switches, and Timers
   Floor/Wall/Ceiling, Shelves/Rods, Lighting
   Water pressure and hot water

## Wheeling Housing Authority



Move-In	M
This inspection report represents the condition of the unit. Any deficiencies identified in this report will be remedied within 30 days of the date the tenant moves into the unit.	Manager's Signature  Agree with mo
Manager's Signature  I have inspected the apartment and found it to be in	If disagree is confidence of disagreement
good condition, excepting the items noted on the report. I recognize that I am responsible for keeping the apartment in good condition, with the exception of normal wear. In the event of damage,	
I agree to pay the cost to restore the apartment to its original condition.	Resident's Signature
Resident's Signature	Resident's Signature
Resident's Signature	
By Date Prepared Reviewed Prepared Reviewed Reviewed	Prepared Reviewed Prepared Reviewed

		Move-Out	
Manaş	ger's Signatur	e	
	•	move-out insp h move-out in	
	If disagree i		t specific items
Reside	ent's Signature	<del>2</del>	
Reside	ent's Signature	e	
Prepar Revie Prepar Revie	wed ed	Ву	Date